

**Village of North Palm Beach
Recreation Advisory Board Meeting
MINUTES
July 11, 2023 at 7:00 pm
Anchorage Park**

- 1) **Call to Order:** Chair Budnyk

- 2) **Roll Call:** Rita Budnyk, Leigh Arwood, Christi Chane, Ashley Knieriemen, Stephen Heiman, Jennifer Gold Dumas, and Zak Sherman. Mia St. John Absent (she let staff know in advance). Council Representative not present.

- 2) **Approval of Minutes:** Jennifer Dumas makes the motion to approve minutes from June; Rita Budnyk seconds.

- 3) **Public Comments:** Karen Marcus - Wants to know update on youth sports – dates, coaches, what sports, etc. Is the info being sent out? Discussed an annual schedule going out. How do we improve communication? Discussed making sure the website is updated. Suggestions were made to hold coaches’ meetings and recruit volunteers for coaching positions. It was noted that there has been a rebuilding period since 2021 in terms of sports participation and online registration is now available.

- 4) **Director’s Report:** Thor-guard Lightning Signs: It was brought to attention that Thor-guard Lightning signs are being installed at Anchorage, Osborne, and the Community Center. These signs will provide information on the different horn blasts, addressing a common query from residents. Playground Maintenance: Updates were provided regarding upcoming playground maintenance at Anchorage Park. The scheduled date for the maintenance work was confirmed as July 21. The work includes mulch removal, swing adjustments, and raising the shade structure to ensure safety. It was noted that the Village was not covering the cost of the maintenance, as it was being done to address inspection issues. Recycling Bin Upgrades: Plans were discussed to order new blue lids for the recycle bins. These lids would have smaller holes and be specifically labeled for cans and bottles only. Boat Ramp Project: Updates were provided on the boat ramp project. Staff awaiting revised proposal from Sea Diversified, after which the village would proceed with engineering plans and permits. The timeline for the project was still uncertain, but efforts were being made to start the work before the end of 2024. The estimated cost of the boat ramp project, according to staff estimates, was approximately \$200,000. Seacoast Potable Water: Staff hired Seacoast to provide water service to the Community Center, replacing the problematic well water with high salinity content. The well water had caused damage to outdoor equipment and the turf. Haverland is currently working on repairing the

field, and once completed, the irrigation system will be connected to a backflow preventer for improved water management. Master Planning: During the council meeting on August 10, there will be presentations for the Master planning for Osborne Park and the Community Center. The Village rejected the previous process and wants to hear the presentations themselves before making a decision. The presentations will begin at 7:00 p.m., possibly 7:30 p.m. after public comments. Steven Poh and Zak will facilitate the presentations by three different companies. Facility Rental Form: There is a new form for facility rental that has been shortened to one page, with the front for filling out information and the back for fees. Some tweaks have been made to the form, including highlighting important information in red at the bottom. A staff member will guide people through the rental process, and a security deposit will now be kept if there is a failure to comply with park rules. Other Updates: Additional updates included the removal of invasive species along the southern border of Anchorage Park, a new apple pitch hedge adjacent the Anchorage Park playground, the recent incident concerning the Seacoast pipe burst, summer camp updates, the installation of a new playground spin piece and door at the Community Center, library renovations and survey, progress on the community garden application renewals, and the completion of the fireworks event. Details were provided on each topic, highlighting key points and relevant information. Rita asked when Zak is going to speak with St. Claire's about using their fields. Zak reached out this week and noted that Rita Kissel was taking another position elsewhere. Stephen asked if the rangers can issue one day passes or if residents have to come into the office during normal business hours. Zak said that they have to come in to the building for now but that staff has discussed mobile options for permits/passes.

- 5) **New Business:** New members on the board are being asked if they are willing to volunteer and help with an upcoming event on August 6. The event will include fishing, a captain's meeting, and a dinner. Former board members will most likely return to support the event, and everyone was fine with that. The details will be emailed to everyone, and there will be opportunities for teenagers to assist as well. The fishing tournament will start at 6:00 a.m., with weigh-ins from 12:00 p.m. to 3:00 p.m. There will also be a kids' derby from 2:00 p.m. to 3:00 p.m. The food will start at 5:00 p.m., followed by prize distribution and awards for volunteering. There will be various tasks available for volunteers throughout the day.
- 6) **Old Business:** Rita – Public Comment from Tim Daley – He said that at Lake Park Marina they put stickers on tongue side. Also said the new ramp should be pressure washed every 2 weeks for safety reasons. Zak then discusses points from last meeting to get final consensus: (1) During the discussion on boat ramp stickers, the board agreed to prorate the cost for stickers purchased midway through the year. The consensus was to charge half the price for the remaining months of the year. (2) There was also a question about refunding a sticker if someone already purchased one before getting a dry storage or wet slip spot. While some members were in favor of refunding, others felt it was unnecessary given the small amount of money involved.

The issue was that there were no written rules for such cases, which could raise questions during audits. The board decided to establish written rules stating that no refund would be given in these situations. Rita makes a motion for no refund on the ramp decal once someone gets a wet slip or storage spot. Leigh seconds. The motion passes unanimously. (3) Sale of Boat at lease renewal time or at any point during the lease year: Stephen says that someone shouldn't have to show a bill of sale at 2 months...just intent and good faith. Zak is going to massage the verbiage about "2 months to buy a boat." (4) Sale of Boat & Relinquishment of Storage Spot: The Board discusses what happens when someone sells their boat, relinquishes their storage spot, and how much time the new owner has to remove it from the lot, since there is no transferability of spaces. On this matter, the Board again expresses support for giving the new owner 5 business days. (5) Placement of Boat Ramp Stickers: The current rule requires the sticker to be visible from the rear of the vehicle and permanently affixed, causing concerns for some vehicle owners. The suggestion was made to follow the county's approach, which involves affixing the sticker on the driver's side trailer tongue or bow stand to ensure visibility and adherence to the rules. Staff prefers the sticker one place or another. Waterways Board recommended the trailer tongue during a discussion at their last meeting (although they did not have a quorum). Stephen made a motion to put sticker on the driver side of the trailer tongue. Rita seconds. Motion passes. (6) The issue of individuals owning multiple vessels was raised, and it was discussed whether they should be charged for each sticker or be given multiple stickers for their boats. Currently, when residents come in to buy a sticker and they own more than vehicle it's buy 1 get 1 free. The Board was okay with that but said that the cost for the 3rd, 4th, or 5th, etc. (if ever needed) should be minimal per each (possibly just the cost of the sticker, since (if council approves the ordinance change) residents would have to affix them to multiple trailers as opposed to one or two vehicles.

Tornado Update: The recent tornado damage at the Community Center was discussed. The field had suffered significant damage, and it was mentioned that the Village would be redoing the field entirely. This would involve replacing all existing sod, soil, and repairing the irrigation system. Concurrently, three softball fields would be converted into turf fields to allow for additional soccer fields. The field and court lighting was being redone as well. The estimated cost for the tornado-related repairs, including field restoration and new lights, was provided. Insurance claims were being pursued to offset some of the expenses. There was an update on dealing with the insurance company regarding damaged lights and field repairs. Insurance is deducting percentages based on the condition of the lights and field, even if a small portion is still functional. Various repairs and maintenance projects were mentioned, such as roof repairs, fence quotes, concrete pad removal, trail and sidewalk fixes, and Verizon tower maintenance.

7) Member Comments: None.

8) **Staff Comments:** None.

9) **Adjournment:** Meeting adjourns at 8:24p.m. Stephen Heiman makes motion; Rita Budnyk seconds.