

**VILLAGE OF NORTH PALM BEACH
LIBRARY ADVISORY BOARD MEETING MINUTES
AUGUST 25, 2020**

NOTE: Due to the Covid-19 pandemic this meeting was held via ZOOM.

CALL TO ORDER

Chairperson Christine DelGuzzi called the meeting to order at 7:00 PM.

ROLL CALL

Present : Zakariya Sherman, Library Director
Christine DelGuzzi, Chairperson
Phyllis Wissner, Vice Chairperson
Bonnie Jenkins, Secretary
Carolyn Kost, Member
Brad Avakian, Member
Darryl Aubrey, Councilmember
Cathy Graham, President – Friends of the Library

APPROVAL OF MINUTES

Minutes for the July 27, 2020, meeting were approved after a motion made by Phyllis Wissner and seconded by Brad Avakian.

LIBRARIAN'S REPORT

Director Zak Sherman reported the following:

- **Covid-19 impact/Library Facilities:**
 - Temporary staff will be called back to work in the coming weeks.
 - An updated printing software which allows for wireless printing by app is being installed, expected go live date of 8/28-9/4. Users will only be able to access their own print jobs.
 - The computer lab is still closed; when the new printer is installed, one or two stations may be opened.
 - Library hours are still 9am to 5pm Monday through Friday.
 - Obert Room is being turned into a mini-classroom for Village employees impacted by online school. To date, 11 students, first grade through ninth, have been registered. Screening will be same as Parks and Rec Dept employed for their summer programs.
 - The Library has a redesigned website at: <https://www.village-npb.org/188/Library>
- **Collections:**
- Mango Languages has been added.
 - More cost-effective than Rosetta Stone
 - 74 World Languages (Latin American Spanish is the most popular so far)
 - To set up an account, download the app or go to:
 - <https://connect.mangolanguages.com/npblibrary/start>
- **Adult Services:**
 - Transitioned to Virtual Crafts for Grown Ups
 - Third Thursday every Month 11am to noon
 - Sign-up at <https://www.village-npb.org/272/Adult-Services>
 - Craft kits will be provided on an as available basis, maximum of 20 participants
- **Statistics:**
 - E-Book and E-Audio Circulation numbers continued to rise during the shut-down.

- Total circulation is down. This is attributable to the lack of summer reading and free lunch programs.

OLD BUSINESS

Due to Covid-19, (re)appointments to Boards have been delayed. Election of officers is also behind and will occur when Council has acted.

NEW BUSINESS

There was none.

QUESTIONS AND ANSWERS

President DelGuzzi inquired when the Library will be open on weekends. Director Sherman when PBC goes to Phase 2 reopening status, and the positivity rate of COVID-19 remain down, additional hours will be considered. His plan is to open in the evenings or on Saturdays. However, there has been no demand for these additional hours as yet.

ADJOURNMENT

A motion to adjourn the meeting was made by Phyllis Wissner and seconded by Bonnie Jenkins. The meeting was adjourned at 7:17 PM.

The next meeting will be Tuesday, September 22, 2020 at 7:00pm

Respectfully submitted by Bonnie Jenkins