

**VILLAGE OF NORTH PALM BEACH  
LIBRARY ADVISORY BOARD MEETING MINUTES  
October 27, 2020**

**NOTE:** Due to the Covid-19 pandemic this meeting was held via ZOOM.

**CALL TO ORDER**

Chairperson Christine DelGuzzi called the meeting to order at 7:00 PM.

**ROLL CALL**

Present :

- Zakariya Sherman, Library Director
- Christine DelGuzzi, Chairperson
- Phyllis Wissner, Vice Chairperson
- Bonnie Jenkins, Secretary
- Carolyn Kost, Member
- Brad Avakian, Member
- Leslie Metz, Member
- Darryl Aubrey, Council Member

**APPROVAL OF MINUTES**

Minutes for the September 22, 2020, meeting were approved after a motion made by Carolyn Kost and seconded by Phyllis Wissner.

**LIBRARIAN'S REPORT**

Director Zak Sherman reported the following:

- **Covid-19 impact/Library Facilities:**
  - The Library opened on Saturdays beginning October 17<sup>th</sup>.
    - Current hours are Monday thru Saturday, 9am – 5pm.
    - Website and phone messaging was updated.
    - Hopefully the Book drops will be opened the first weekend in November; slight delay due to the continued need to quarantine materials.
  - There is 1 teenager in the Village Virtual School.
  - The Obert Room had it's first rental for a non-Village/non-Library sponsored event; a Village employee held a small family gathering to celebrate his sister's birthday.
    - This caused the policy and procedures to be tweaked somewhat to allow for the 7% sales tax that had to be collected and the change of the \$25.00 cleaning fee to a non-refundable fee.
  - CloudLibrary now has over 175,000 titles available; PBC Library System transferred all of their OverDrive titles to CloudLibrary. Many of their patrons are coming to NPB as we still have OverDrive available.
- **Adult Services:**
  - Virtual Crafts for Grown Ups continues; third Thursday every Month 11am to noon
  - Virtual Book Club
    - This month's title is *The Nickel Boys* by Colson Whitehead
- **Children's Services**
  - This week is Read for the Record
    - There were live readings with TCS 2<sup>nd</sup> graders today (October 27<sup>th</sup>)
    - Live readings are scheduled for Allamanda Elementary School on Thursday, October 29<sup>th</sup>
  - Video Recordings
    - Two videos were made of Village employees and volunteers reading.
      - ❖ Videos will be shown to other elementary schools and pre-schools

- **Teen Services:**
  - There are now Teen Takeaway kits.
    - New kit each week, ranging from crafts to STEM projects
      - ❖ Can be picked up at the Library
      - ❖ 21 kits distributed in the first two weeks of October
- **Friends of the Library News:**
  - Book sale
    - Single Day Record - \$343.50
    - Over \$1,000.00 collected in August
    - Annual sale will be held with number of patrons in the room at the same time limited.
  - Country Club may begin accepting book donations
  - Gift Memberships
    - Celebrate birthdays, etc. or donate in their name
    - Friends will send a special Library card to the recipient, and they will gain entry to the Friends “members Only” presale at the Annual Book sale
  - 50-50 Raffle
    - Beginning November 1<sup>st</sup>
    - Proceeds will be split evenly between Friends and the winner.
    - Drawing will be held January 30, 2021
- **General:**
  - PBC Historical Society will have a display at the Library throughout November
- **Statistics:**
  - E-Book and E-Audio Circulation numbers almost doubled when compared to last year.
  - There were 3,172 CloudLibrary checkouts February through September
  - Print circulation was down due to the lack of school visits and the Library being closed from March 18<sup>th</sup> through May 31<sup>st</sup>.
  - Mango (language program) usage is picking up; reflects that of Rosetta Stone

#### **OLD BUSINESS**

There was none.

#### **NEW BUSINESS**

There was none.

#### **QUESTIONS AND ANSWERS**

Chairperson DelGuzzi enquired as to the ad for the Rosetta Stone in the Village Newsletter over Mango. Director Sherman advised both platforms would be maintained for the time-being to determine which is preferred by users.

Chairperson DelGuzzi also wished to let us know that *Village of North Palm Beach: A History* by Rosa Sophia with a Foreword by Mayor Darryl Aubrey is available on Amazon ([www.amazon.com/Village-North-Palm-Beach-History](http://www.amazon.com/Village-North-Palm-Beach-History)).

#### **ADJOURNMENT**

A motion to adjourn the meeting was made by Carolyn Kost and seconded by Phyllis Wissner. The meeting was adjourned at 7:28 PM.

The next meeting will be Tuesday, November 24, 2020 at 7:00pm.

Respectfully submitted by Bonnie Jenkins