



Building Department

Village of North Palm Beach

Phone: (561) 841-3365 • Email: permits@village-npb.org

420 U.S. Highway 1 Suite 21 • North Palm Beach • 33408

SINGLE FAMILY HOME SUBMITTAL REQUIREMENTS

- Building Permit Application
- General Liability and Workers Comp Certificates (required for EVERY permit)
- Signed contract/proposal with property owner's signature
- Proposed survey (2 copies)
- Signed/sealed (original raised/wet seal) architectural plans (2 copies)
- Window/Door schedule with NOA's (2 copies)
- Palm Beach Roofing 100/200/300/400 forms with NOA's (2 copies)
- Lot coverage worksheet for pervious / impervious percentages
- Truss details engineered plans (2 copies) – may be submitted as a revision
- Energy Calcs (2 copies)
- Specs for equipment i.e AC, water heater (2 copies)

NOTE: The following permits are to be submitted separately as standalone permits:

- Driveway
- Fence
- Pool
- Generator