



VILLAGE OF NORTH PALM BEACH REGULAR SESSION AGENDA - **REVISED**

VILLAGE HALL COUNCIL CHAMBERS
501 U.S. HIGHWAY 1

THURSDAY, MAY 23, 2024
6:00 PM

Susan Bickel
Mayor

Deborah Searcy
Vice Mayor

Lisa Interlandi
President Pro Tem

Kristin Garrison
Councilmember

Orlando Puyol
Councilmember

Chuck Huff
Village Manager

Leonard G. Rubin
Village Attorney

Jessica Green
Village Clerk

INSTRUCTIONS FOR "WATCH LIVE" MEETING

To watch the meeting live please go to our website page (link provided below) and click the "Watch Live" link provided on the webpage:

<https://www.village-npb.org/CivicAlerts.aspx?AID=496>

ROLL CALL

INVOCATION - MAYOR

PLEDGE OF ALLEGIANCE - VICE MAYOR

ADDITIONS, DELETIONS, AND MODIFICATIONS TO THE AGENDA

AWARDS AND RECOGNITION

1. Proclamation - National Safe Boating Week
2. Proclamation - National Gun Violence Awareness Day
3. Proclamation - Emergency Medical Services Week

APPROVAL OF MINUTES

4. Minutes of the Regular Session held May 9, 2024

COUNCIL BUSINESS MATTERS

STATEMENTS FROM THE PUBLIC, PETITIONS AND COMMUNICATIONS

Members of the public may address the Council concerning items on the Consent Agenda or any non agenda item under Statements from the Public. **Time Limit: 3 minutes**

Members of the public who wish to speak on any item listed on the Regular Session or Workshop Session Agenda will be called on when the issue comes up for discussion. **Time Limit: 3 minutes**

Anyone wishing to speak should complete a Public Comment Card (on the table at back of Council Chambers) and submit it to the Village Clerk prior to the beginning of the meeting.

CONSENT AGENDA

The Consent Agenda is for the purpose of expediting issues of a routine or pro-forma nature. Councilmembers may remove any item from the Consent Agenda, which would automatically convey that item to the Regular Agenda for separate discussion and vote.

- 5.** **RESOLUTION** - Approving and Ratifying a Memorandum of Understanding with the Federation of Public Employees to amend Article 36 of the Collective Bargaining Agreement pertaining to wages; and authorizing the Village Manager to execute the Memorandum of Understanding.
- 6.** Receive for file minutes of the General Employees Pension Board meeting held 2/6/24.
- 7.** Receive for file minutes of the Police and Fire Pension Board meeting held 2/13/24.
- 8.** Receive for file minutes of the Environmental Committee meeting held 4/1/24.
- 9.** Receive for file minutes of the Planning, Zoning and Adjustment Board meeting held 4/2/24.
- 10.** Receive for file minutes of the Recreation Advisory Board meeting held on 4/9/24.
- 11.** Receive for file minutes of the Golf Advisory Board meeting held 4/15/24.

DECLARATION OF EX PARTE COMMUNICATIONS

PUBLIC HEARINGS AND QUASI-JUDICIAL MATTERS

- 12.** **1ST READING OF ORDINANCE 2024-07 – CODE AMENDMENT– ELECTRONIC PUBLICATION OF NOTICES** Consider a motion to adopt on first reading Ordinance 2024-07 amending Chapter 1, "General Provisions," of the Village Code of Ordinances by adopting a new Section 1-12, "Electronic Publication of Notices."

OTHER VILLAGE BUSINESS MATTERS

COUNCIL AND ADMINISTRATION MATTERS

MAYOR AND COUNCIL MATTERS/REPORTS

VILLAGE MANAGER MATTERS/REPORTS

- 13.** **DISCUSSION** - Country Club Restaurant Request for Proposals

REPORTS (SPECIAL COMMITTEES AND ADVISORY BOARDS)

ADJOURNMENT

If a person decides to appeal any decision by the Village Council with respect to any matter considered at the Village Council meeting, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

In accordance with the Americans with Disabilities Act, any person who may require special accommodation to participate in this meeting should contact the Village Clerk's office at 841-3355 at least 72 hours prior to the meeting date.

This agenda represents the tentative agenda for the scheduled meeting of the Village Council. Due to the nature of governmental duties and responsibilities, the Village Council reserves the right to make additions to, or deletions from, the items contained in this agenda.



***DRAFT* MINUTES OF THE REGULAR SESSION
VILLAGE COUNCIL OF NORTH PALM BEACH, FLORIDA
MAY 09, 2024**

Present:

Susan Bickel, Mayor
Deborah Searcy, Vice Mayor
Lisa Interlandi, President Pro Tem
Kristin Garrison, Councilmember
Chuck Huff, Village Manager
Len Rubin, Village Attorney
Jessica Green, Village Clerk

Absent:

Orlando Puyol, Councilmember

ROLL CALL

Mayor Bickel called the meeting to order at 7:00 p.m. All members of Council were present except for Councilmember Puyol who was out of town. Councilmember Garrison attended via telephone. All members of staff were present.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Bickel gave the invocation and Vice Mayor Searcy led the public in the Pledge.

AWARDS AND RECOGNITION

Mayor Bickel presented a Proclamation for National Public Works Week May 19-24 in honor of the Public Works Department and essential staff.

APPROVAL OF MINUTES

The Minutes of the Regular Sessions held on April 11, 2024 and April 25, 2024 were approved as written.

STATEMENTS FROM THE PUBLIC

Walter Eckler, 2671 Loraine Court, stated that it was his third time addressing Council regarding no storm drains on Loraine Court. A French drain was installed with no resolution, and high levels of water rises on the property. Mr. Eckler stated that he reviewed the Master Plan and discovered Loraine Court was not included.

STATEMENTS FROM THE PUBLIC *continued*

Mary Phillips, 525 Ebbtide Dr., spoke for the Environmental Committee. Ms. Phillips discussed motions made at the last Environmental Committee meeting. Ms. Phillips stated that they received information from the PBC Health Department regarding HB105 Tobacco Free Florida and was recommending that Council pass an ordinance prohibiting smoking in Village parks. The committee also recommended that Council work on revising the Village code to encourage the replacement of a healthy tree if it was removed. Ms. Phillips congratulated the Planning, Zoning, and Adjustment Board for doing a great job at their May 8 meeting.

CONSENT AGENDA APPROVED

Vice Mayor Searcy moved to approve Consent Agenda and President Pro Tem Interlandi seconded the motion, which passed with all present voting aye. The following items were approved:

Resolution approving a Grant Agreement with the Florida Department of Environmental Protection (FDEP) for the receipt of grant funds in the amount of \$59,250 for preparation of a Vulnerability Assessment; and authorizing the execution of the Agreement.

Receive for file Minutes of the Library Advisory Board meeting held 3/26/24.

Receive for file Minutes of the Waterways Board meeting held 3/26/24.

PUBLIC HEARING AND QUASI-JUDICIAL MATTERS

PUBLIC HEARING AND 2ND READING OF ORDINANCE 2024-06 – CODE AMENDMENT – EXPIRATION OF SITE PLAN APPROVALS

A motion was made by President Pro Tem Interlandi and seconded by Vice Mayor Searcy to adopt and enact on second reading Ordinance 2024-06 entitled:

AN ORDINANCE OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA, AMENDING DIVISION 3, “SITE PLAN AND APPEARANCE REVIEW,” OF ARTICLE III, “APPEARANCE CODE,” OF CHAPTER 6, “BUILDINGS AND BUILDING REGULATIONS,” TO ADOPT A NEW SECTION 6-61, “EXPIRATION OF SITE PLAN AND APPEARANCE APPROVAL;” PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Rubin explained that site plan approvals were currently tied to traffic concurrency without an expiration date. The proposed language would give a two (2) year period in which the developer must commence development. Commencement was tied to building permits in the first inspection. The Community Development Director would have the ability to grant an additional year for good cause and anything above three (3) years would have to come before Council for approval. There was also included a provision where there would not be a double credit when the state grants extensions. Mr. Rubin stated that there were two (2) questions asked during discussion of the first reading of the ordinance. The first question was how many site plans did the Village have that have not been developed. Mr. Rubin stated that there were not many. They were the Sprinter Facility, Wild Papaya Nursery and Garden, which is now where Precision Landscape has their headquarters, and the Spine Institute, which was part of the proposed 200 Yacht Club Drive project. The second question was whether the proposed code could be applied retroactively.

PUBLIC HEARING AND 2ND READING OF ORDINANCE 2024-06 – CODE AMENDMENT – EXPIRATION OF SITE PLAN APPROVALS *continued*

Mr. Rubin continued and explained that his research concluded that since those site plans were approved under a previous set of regulations, there was a vested right and the Village could not apply the ordinance retroactively.

Mayor Bickel opened the public hearing on Ordinance 2024-06.

There being no comments, Mayor Bickel closed the public hearing.

Discussion ensued between Mr. Rubin and Councilmembers regarding site plans approved prior to the proposed code revision, expirations of building permits and the site plan approval of the proposed 200 Yacht Club Drive project.

Mr. Rubin explained that the proposed 200 Yacht Club Drive project had a condition that all building permits must be issued prior to the buildout date of 12/31/27.

Thereafter, the motion to adopt Ordinance 2024-06 passed with all present voting aye.

RESOLUTION 2024-39 VEHICLES PURCHASED FOR BUILDING DEPARTMENT

A motion was made by Vice Mayor Searcy and seconded by President Pro Tem Interlandi to adopt Resolution 2024-39 entitled:

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA, APPROVING THE PURCHASE OF TWO CHEVROLET SILVERADO 1500 PICKUP TRUCKS FROM STARKE MOTORCARS LLC D/B/A DUVAL CHEVROLET PURSUANT TO PRICING ESTABLISHED IN AN EXISTING STATE TERM CONTRACT; AND PROVIDING FOR AN EFFECTIVE DATE.

Chad Girard, Public Works Director explained the reasons for the request to purchase two (2) new Chevy trucks for the Building Department. Mr. Girard stated that it was to assure that all Building Inspectors in the Building Department have vehicles.

Thereafter, the motion to adopt Resolution 2024-39 passed with all present voting aye.

RESOLUTION 2024-40 INCREASE TO FY 2024 BLANKET PURCHASE ORDER FOR MISCELLANEOUS LANDSCAPING AND GROUNDS MAINTENANCE

A motion was made by President Pro Tem Interlandi and seconded by Vice Mayor Searcy to adopt Resolution 2024-40 entitled:

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA INCREASING THE FISCAL YEAR 2024 BLANKET PURCHASE ORDER WITH PRECISION LANDSCAPE COMPANY OF PALM BEACH COUNTY, INC. BY \$100,000 FOR MISCELLANEOUS LANDSCAPING AND GROUNDS MAINTENANCE SERVICES; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Discussion ensued between Councilmembers and Mr. Huff regarding who makes the final decision on what trees are being planted around the Village and what plants should be considered to plant.

RESOLUTION 2024-40 INCREASE TO FY 2024 BLANKET PURCHASE ORDER FOR MISCELLANEOUS LANDSCAPING AND GROUNDS MAINTENANCE *continued*

Mayor Bickel recommended that the Environmental Committee be used as consultants when making a decision on the trees and plants such as Florida friendly native and hearty plants.

President Pro Tem Interlandi stated that Precision Landscape attended the last Environmental Committee meeting and stated that they did not use Round-Up on and/or around trees in the Village however, other chemicals were being sprayed on the trees. An alternative to avoid chemicals on the trees were to heavily mulch the medians and trees.

Thereafter, the motion to adopt Resolution 2024-40 passed with all present voting aye.

MAYOR AND COUNCIL MATTERS/REPORTS

President Pro Tem Interlandi requested that staff move forward with a proposed ordinance for prohibiting smoking in Village parks.

Council came to consensus to move forward with a proposed ordinance for prohibiting smoking in Village parks and directed staff to prepare the ordinance for consideration on first reading at a future Council meeting.

President Pro Tem Interlandi discussed and gave recommendations for revisions to the tree removal ordinance.

Mr. Rubin stated that Community Development Director Caryn Gardner-Young was working on a proposed ordinance.

President Pro Tem Interlandi recommended that Mrs. Gardner-Young provide updates to the Environmental Committee who may also have input on the ordinance.

Vice Mayor Searcy congratulated Chief Jenkins for his excellent leadership in leading the men and women in uniform and for keeping the Village the safest city in Palm Beach County and the fourth safest city in the state of Florida.

Vice Mayor Searcy passed out copies of three (3) articles related to strategic planning. The first article was from the local radio station WLRN and it discussed “third places” which are considered coffee shops, parks, bars, and libraries. Vice Mayor Searcy recommended implementing more of these types of places within the Village. The second article from the Palm Beach Post, was regarding how the Village of Tequesta was growing younger by having amenities that appeal to younger people. Vice Mayor Searcy encouraged bringing younger people to North Palm Beach. The last article was regarding new sub-urbanism and gave ideas for making North Palm Beach innovative and it provoked thoughts on what North Palm Beach could look like in the future.

Mr. Huff discussed and explained the storm drain issues on Loraine Court. Mr. Huff stated that they would look into the issue.

Mr. Girard stated that he notified the stormwater consultants and asked them to look at the drainage on Lorraine Court and find the issue.

MAYOR AND COUNCIL MATTERS/REPORTS *continued*

Mayor Bickel announced that the North Palm Beach Symphony was having a concert on May 20, 2024, 6:30 p.m. at the Country Club, and will be playing on May 21, 2024 at the Benjamin School.

VILLAGE MANAGER MATTERS/REPORTS

Mr. Huff gave an update regarding the previous discussion regarding an interim vendor for food and beverage at the Country Club. Due to the influx of vendor prospects, a traditional RFP would be conducted. Staff will have a draft RFP put together and ready to present at the Council meeting scheduled for May 23, at 6:00 p.m.

Strategic Planning Workshop/ Budget Workshop begins at 4-5:30pm on May 23. Deputy Village Manager Samia Janjua will be sending out budget information on Monday that will need to be returned by May 20 to prepare for the workshop on May 23.

Mr. Huff explained that there was a pre-emption for cigars through the state.

Mr. Huff stated that Councilmember Garrison would be in person at the Strategic Planning Workshop and the Regular Council meeting on May 23.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 7:38 p.m.

Marquetta Fells, Deputy Village Clerk

**VILLAGE OF NORTH PALM BEACH
HUMAN RESOURCES DEPARTMENT**

TO: Honorable Mayor and Council
THRU: Chuck Huff, Village Manager
FROM: Jennifer Cain, Director of Human Resources
DATE: May 23, 2024
SUBJECT: **RESOLUTION – Memorandum of Understanding Amending Article 36 of the 2023-2025 Collective Bargaining Agreement with Federation of Public Employees.**

The Village has reached an agreement with the Federation of Public Employees (FPE) for a Memorandum of Understanding amending Article 36 of the 2023-2025 Collective Bargaining Agreement. This amendment will be effective upon ratification by both parties and will remain in effect through September 30, 2025.

The bargaining unit ratified this addendum on May 17, 2024.

Section 1 of Article 36, Wages, was amended to include the following language for a lump sum payment for topped-out employees in years two and three of the contract:

Year 2 (10/1/23-9/30/24) -

“No employee shall receive a base wage increase over the maximum pay rate (top-out) established in the VILLAGE pay plan. Increases over pay range maximum (topped-out employees) shall be paid in April 2024 as lump sum payments of \$1,500.00 for Satisfactory through Above Average level evaluation and \$1,800.00 for evaluation scores of Exceptional.”

Year 3 (10/1/24-9/30/25) -

“No employee shall receive a base wage increase over the maximum pay rate (top-out) established in the VILLAGE pay plan. Increases over pay range maximum (topped-out employees) shall be paid in April 2025 as lump sum payments of \$1,500.00 for Satisfactory through Above Average level evaluation and \$1,800.00 for evaluation scores of Exceptional.”

All other provisions of Article 36 remain unchanged.

The attached Resolution has been prepared and/or reviewed by the Village Attorney for legal sufficiency.

Recommendation:

Village Staff requests Council consideration and approval of the attached Resolution ratifying the Memorandum of Understanding with the Federation of Public Employees Amending Article 36 of the 2023-2025 Collective Bargaining Agreement and authorizing the Village Manager to execute the Addendum on behalf of the Village.

RESOLUTION 2024-_____

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA, APPROVING AND RATIFYING A MEMORANDUM OF UNDERSTANDING WITH THE FEDERATION OF PUBLIC EMPLOYEES TO AMEND ARTICLE 36 OF THE COLLECTIVE BARGAINING AGREEMENT PERTAINING TO WAGES; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE MEMORANDUM OF UNDERSTANDING; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Village and the Federation of Public Employees (FPE) are parties to a Collective Bargaining Agreement (CBA) ratified by the FPE and approved and ratified by the Village on October 13, 2022 through the adoption of Resolution No. 2022-87; and

WHEREAS, the Village and the FPE have agreed to amend Article 36 (Wages) of the CBA through the execution of a Memorandum of Understanding (MOU), effective upon ratification by both parties; and

WHEREAS, the collective bargaining unit voted to ratify the MOU on May 17, 2024; and

WHEREAS, the Village Council determines that approval and ratification of the MOU is in the best interests of the Village and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF NORTH PALM BEACH, FLORIDA as follows:

Section 1. The foregoing recitals are ratified as true and correct and are incorporated herein.

Section 2. The Village Council hereby approves and ratifies a Memorandum of Understanding with the Federation of Public Employees, a copy of which is attached hereto and incorporated herein, and authorizes the Village Manager to execute the MOU on behalf of the Village.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2024.

(Village Seal)

MAYOR

ATTEST:

VILLAGE CLERK

THE VILLAGE OF NORTH PALM BEACH
AND
THE FEDERATION OF PUBLIC EMPLOYEES, AFL-CIO, A DIVISION OF THE
NATIONAL FEDERATION OF PUBLIC AND PRIVATE EMPLOYEES, (AFL-CIO)
AFFILIATED WITH DISTRICT 1 – MEBA (AFL-CIO).

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into by and between the Village of North Palm Beach referred hereinafter as “Employer” and the Federation of Public Employees, a Division of the Federation of Public and Private Employees, AFL-CIO, herein referred to as “Union”. The Village the Union hereby agree as follows:

1. The Village and Union are parties to a Collective Bargaining Agreement (“CBA”) the term of which ends 9/30/2025.
2. The Village and Union agree to amend Article 36 Wages, as follows (new language underlined):

ARTICLE 36– WAGES

Section 1.

Year One (10/1/22-9/30/2023

- A. On 10/1/2022 the Village will implement its new pay ranges (shifting minimums and maximums upward by eight percent (8%)) for bargaining unit positions. There are no wage adjustments (increases or reductions) resulting from the implementation.*
- B. Effective the first pay period after ratification of this Agreement, all employees earning under the new hourly rate of pay for their position will be brought to the minimum pay for their position in the new pay range.*
- C. Effective the first pay period after ratification of this Agreement all employees will receive an eight percent (8%) base wage increase, not to exceed the new maximum for their position.*
- D. On 4/1/2023, bargaining unit employees who receive a Satisfactory level evaluation score on their performance evaluation will receive a two percent (2%) increase, an employee who receives an Above Average level evaluation score on their performance evaluation will receive a three percent (3%) increase to base wages, and an employee who receives an Exceptional level evaluation score on their performance evaluation will receive a four percent (4%) increase to base wages.*

- E. No employee shall receive a base wage increase over the maximum pay rate (top-out) established in the VILLAGE pay plan. Increases over pay range maximum (topped-out employees) shall be paid as lump sum payments of \$1,500.00 for Satisfactory through Above Average level evaluation and \$1,800.00 for evaluation scores of Exceptional.
- F. Special "added pay" provision for Solid Waste Positions;
- a. Solid Waste Collectors will be brought to a minimum of \$19.00 per hour
 - b. Solid Waste Drivers will be brought to a minimum of \$21.00 per hour.
 - c. Employees who operate "clam-shell" or "front-loader" equipment will be paid 5% of their base pay for actual hours worked while operating those pieces of equipment.

Year 2 (10/1/2023-9/30/2024)- On October 1, 2023 employees will receive a 5% base wage increase plus the first pay period in April 2024 a 1%, 2% or 3% merit increase based on their March performance evaluation. No employee shall receive a base wage increase over the maximum pay rate (top-out) established in the VILLAGE pay plan. Increases over pay range maximum (topped-out employees) shall be paid in April 2024 as lump sum payments of \$1,500.00 for Satisfactory through Above Average level evaluation and \$1,800.00 for evaluation scores of Exceptional.

Year 3 (10/1/2024-9/30/2025) On October 1, 2024 employees will receive a 5% base wage increase plus, the first pay period in April 2025 is a 1%, 2% or 3% merit increase based on their most recent performance evaluation. No employee shall receive a base wage increase over the maximum pay rate (top-out) established in the VILLAGE pay plan. Increases over pay range maximum (topped-out employees) shall be paid in April 2025 as lump sum payments of \$1,500.00 for Satisfactory through Above Average level evaluation and \$1,800.00 for evaluation scores of Exceptional.

Section 2. Employees on new hire or promotional probation when the increases in Year One, Year Two, and Year Three take effect will not receive their wage increase until they pass new hire or promotional probation.

Section 3. Employees will be paid bi-weekly.

Section 4. No employee shall receive a base wage increase over the maximum salary (top-out) established in the VILLAGE pay plan except as provided above.

Section 5. Bargaining unit employees who are not topped out but whose percentage wage increases in any year of this Agreement would put them above the maximum of their pay range will receive a prorated percentage increase to take them to top out on that year and will receive the remainder of the applicable increase as a one-time lump sum payment which portion will not be added to the base wage.

Section 6. *Employees in Year One, Year Two, and Year Three who receive an evaluation score that converts to Development Required or Unacceptable will initially not receive a wage increase and will be placed on Performance Based Probation pursuant to Article 29, Section 3. If the employee's performance improves above Development Required, the employee will receive the wage increase corresponding to the improved score commencing the next pay period.*

Section 7. *Employees shall be given a copy of their Performance Evaluation form and shall be entitled to discuss it with their supervisor in accordance with established procedures. Performance evaluations may not be grieved or appealed but:*

A. If an employee asserts that their evaluation score was influenced by discriminatory bias on the part of an evaluator, the employee may request review by the Director of Human Resources and Risk Management. The employee may be accompanied by a Union Business Agent. The Director's disposition of evaluation will be the Village's final administrative review step.

B. In all cases, the employee may submit a written rebuttal or supplemental statement and that document will be appended to the evaluation and placed in the employee's personnel file.

3. All other terms of the Collective Bargaining Agreement shall not be altered by any of the terms of this MOU.
4. This MOU, which materially amends the CBA which respect to compensation, will take effect the first full pay period following ratification by bargaining unit employees and the Village Council.

Date: _____

Guy T. Masters, Business Rep.

Date: _____

Chuck Huff, Village Manager



VILLAGE OF NORTH PALM BEACH GENERAL EMPLOYEES RETIREMENT SYSTEM

MINUTES: FEBRUARY 6, 2024

1. Paul Wieseneck called North Palm Beach General Pension of the Board to order at 9:05 AM and called roll. Those persons present included:

TRUSTEES

Alan Kral, Chairman
Paul Wieseneck, Trustee
Myrna Williams, Secretary
Francine Manthy, Trustee

OTHERS

Amanda Kish, Administrator (Resource Centers)
Blake Myton, Investment Consultant (SunTrust)
Bonni Jensen, Attorney (Klausner Kaufman Jensen & Levinson)

2. Attorney Report: (Bonni Jensen)

Form 1:

Mrs. Jensen presented the form 1 memo. Form 1 should be filed online.

IRS Mileage rate:

Mrs. Jensen addressed the IRS mileage increase.

3. APPROVAL OF MINUTES

, The Trustees reviewed the Minutes for November 7, 2023

- Trustee Alan Kral moved to approve the Minutes November 7, 2023, Trustee Myrna Williams seconded the motion and approved by the Trustees 4-0.

4. PLAN FINANCIALS

The Board reviewed the Warrant dated February 6, 2024.

- Trustee Paul Wieseneck moved to approve the warrant dated February 6, 2023. The motion received a second from Myrna Williams, approved by the Trustee 4-0.

5. REPORTS

Investment Consultant: Sterling (Blake Myton)

Mr. Myton addressed the acquisition of sterling capital. The firm will be under guardian which is solely a investment firm. He addressed the sale price. The deal is anticipated to close mid-year. The transition will occur as soon as possible. The custodian will remain the same as Sterling run as its own subsidiary.

Mr. Myton reviewed the market environment and the performance of the portfolio for the quarter ending December 31, 2023. The total assets are \$19,035,406.32 for the quarter ending December 31st. He reviewed growth and value performance. The return for the quarter was 4.83% compared to the benchmark of 4.70%. The fiscal year return was 9.33% compared to the benchmark of 9.57%. Mr. Myton stated that the portfolio is off to a great start.

The Board discussed if the inception date will be reset due to the acquisition. Mr. Myton informed the Board that the inception date will remain the same.

Mr. Myton continued to review the report and the individual asset classes.

- Paul Wieseneck made a motion to approve the quarterly investment report. The motion received a second from Francine Mynth, approved by the Trustees 4-0.

6. PLAN FINANCIALS

The Board reviewed the Warrant dated November 1, 2022.

- Trustee Paul Wieseneck moved to approve the warrant dated November 1, 2022. The motion received a second from Myrna Williams, approved by the Trustee 3-0.

7. OTHER BUSINESS

Mrs. Jensen provided a presentation regarding trustee duties. The Board suggested reviewing the presentation and adding it to the next agenda.

8. PUBLIC COMMENTS

No members of the public had any comment

9. ADJOURNMENT

There being no further business and the Board having previously scheduled the next regular meeting for Tuesday, February 6, 2024 @ 8:30 AM, Alan Kral made a motion to adjourn the meeting at 9:57 AM. The motion received a second from Alan Kral, approved by the Trustees 4-0.

Respectfully submitted,

Myrna Williams, Secretary

Village of North Palm Beach Police and Fire Pension Fund

MINUTES OF MEETING HELD

Chairman Robert Coliskey called the meeting to order at 2:00 PM in the conference room of the North Palm Beach Village Hall located at 501 US Highway One, North Palm Beach, FL. Those persons present were:

TRUSTEES PRESENT

Robert Coliskey, Chairman
Erik Jensen, Secretary
Edward Ciezak – Remote
Frank Winewski, Trustee
Scott Freeman, Trustee

TRUSTEES ABSENT

OTHERS PRESENT

Amanda Kish, Resource Centers
Bonni Jensen, Klausner Kaufman Jensen & Levine
Jorge Friguls - AndCo
Sara Carlson , Foster and Foster
Karen Russo , Salem Trust
Rhonda Cavagnaro Saxena White
Donald A. BroggiScott and Scott
Doug Borths and Adam Savett , Wolf Popper
Hannah Ross, BLBG Law

ITEMS FROM THE PUBLIC

There were no public comments.

MINUTES

The minutes from November 9, 2023, were tabled until the next meeting.

Robert Coliskey made a motion to table the November 9, 2023, meeting Minutes. The motion received a second from Erik Jensen and was approved by the Trustees 5-0.

DISBURSEMENTS

Mrs. Kish reviewed the disbursements which had been presented in the Trustees Packets.

Eric Jensn made a motion to approve the disbursement The motion received a second from Frank Wineski was approved by the Trustees 5-0.

Custodian Report Karen Russo:

Mrs. Russo stood before the Board to provide an update about the changes of Salem Trust. She informed the Board that Salem Trust was recently acquired by TMI Trust Company. The Board held a brief discussion.

Wolf Popper

Adam Savett thanked the Board for allowing his firm to be present at the meeting. He informed the Board what a commission recapture firm does. Provided an example of a class action his firm recently won. Mr. Bord stated that this is a free of charge service.

Village of North Palm Beach Police and Fire Pension Fund

MINUTES OF MEETING HELD

Saxena White

Mrs. Cavagnaro Provide a brief review of the firm. Saxen White acts as a second set of eyes regarding litigation and class actions. Saxen white will provide quarterly reports. The firm is local and located in Boca Raton. The firm currently has 60 clients.

Scott and Scott:

Mr. Broggi addressed the Board regarding commission recapture and legislative processes. He addressed the price fixing and how his firm has litigated. Scott and Scott have security fraud monitoring and international offices. This provides an edge because the plan invests overseas. This allows us to litigate internationally.

BLBG Law

Hannah Ross provided a brief overview of the firm. The firm currently has 40 clients in Florida. The firm addresses fraud and understands the landscape of fraud. BLBG Law has been in the top 100 security fraud cases. The firm has recovered over 40 million cases. Mrs. Ross provided a recent litigation that was won by the firm.

The Board held a discussion regarding the presentation of the class action firms. Salem Trust provides proof of the claim and looks forward to the settlement. Salem Trust CCI received 12% on the settlement. The Board questioned the distribution point.

Mrs. Jensen provided information on the process of security litigation. The Board could engage all firms that were present at the meeting.

Erik Jensen made a motion to allow Edward Ciezak to participate electronically. The motion received a second from Frank Wineski and was approved by the Trustees 5-0.

Frank Winewski made a motion to engage all firms that presented today. The motion received a second from Scott Freeman and was approved by the Trustees 3-2.

Attorney Report:

FORM 1

Mrs. Jensen presented the form 1 filling memo. She informed the Board that form 1 will need to be filled in online.

Salem Trust Addendum:

Mrs. Jensen presented the Salem Trust Addendum to the Board. The Board held a brief discussion.

Expense Policy:

Mrs. Jensen stated she will bring a expense policy to the Board to review at the next meeting.

2023 Actuarial Valuation Report (Foster & Foster)

Sara Carlson appeared before the Board to present the October 1, 2023, Actuarial Valuation Report. Mrs. Carlson reviewed the recent benefit changes that were included in the valuation. The employer contribution increased 9.42%. The Village has a prepaid contribution in the amount of \$7,902.90 that will offset their contribution. The village contribution increased slightly. The plan experience was unfavorable, the loss was due to a salary increase and Investment return. Mrs. Carlson reviewed the smoothing method; the plan has a 5-year smooth. The funding ratio with the new assumption method is 83.5%. versus 88.4%. Mrs. Carlson stated that the funding ratio is a strong number. The Village overcontributed and they currently have 66,000.00 that can be paid to offset the contribution. The Board is currently at a 7.4% investment return. The plan actuary recommended lowering the investment return. Mrs. Carlson suggested 10 basis points a year or 5

Village of North Palm Beach Police and Fire Pension Fund

MINUTES OF MEETING HELD

basis points a year. Mrs. Carlson suggested lowering the investment assumption on a 5% basis points. The Board held a discussion regarding basis points.

Erik Jensen made a motion to approve the October 1, 2023, Actuarial Valuation Report as presented. The motion received a second from Frank Wineski and was approved by the Trustees 5-0.

Declaration of Investment Return:

The Board discussed the investment return of 7.45% going forward. The actuary suggested reviewing the investment return going forward. The actuary stated that she can come back to the November meeting to discuss the investment return.

Erik Jensen made a motion to approve the Investment return of 7.45% for the short-term, mid-term and long-term going forward. Scott Fetterman and was approved by the Trustees 5-0.

Erik Jensen made motion to approve the actuary the lower the investment return assumption 10 basis points for the 2024 valuation. The motion received a second from Frank Wineski and was approved by the Trustees 5-0.

Erik Jensen made motion to allow Edward Cizeka to participate electronically. The motion received a second from Frank Wineski and was approved by the Trustees 5-0.

ANDCO

Mr. Friguls addressed the AndCo acquisition with Mariner. The acquisition will not change the firm. The Board will need to sign a consent agreement. The contract will remain the same, no fee changes.

Erik Jensen made a motion to approve the consent agreement for AndCo. The motion received a second from Frank Wineski.

Mr. Friguls appeared before the Board to present the Investment Report for the quarter ending December 30, 2023. Mr. Friguls addressed the market environment. The Federal Reserve will start cutting interest rates in 2024. The asset allocation increased from \$33,474,520.00 to \$36,315,702.00 and went on to review the quarterly report in detail explaining it was a positive return for the quarter which was 8.53% placing in the 35th percentile. He reported equities were up 12.04. % in line with the policy of 11.68%, total fixed income 5.59% versus the bench of 6.82%

Real Estate was up for the quarter at -5.99% versus the benchmark of -5.231%. Mr. Friguls continued to review the individual manager's performance.

HIGHLAND CAPITAL

Steve Stack of Highland Capital appeared before the Board to present the Quarterly Manger Report for the quarter ending December 30, 2023. Mr. Stack reviewed the current holdings in the portfolio and performance. He stated both funds are up this quarter. Mr. Stack reviewed inflation in certain sectors of the markets.

ADMINSTRATORS REPORT

DISBURSEMENTS

Mrs. Kish reviewed the disbursements which had been presented in the Trustees Packets.

Village of North Palm Beach Police and Fire Pension Fund

MINUTES OF MEETING HELD

Edward Ciezak made a motion to approve all disbursements. The motion received a second from Frank Wineski was approved by the Trustees 5-0.

BENEFIT APPROVAL

Mrs. Kish presented the benefit approval to the Board.

Erik Jensen made a motion to approve the benefit approved dated February 2024. The motion received a second from Frank Wineski.

Robert Coliskey made a motion to adjourn the meeting at 3:05 PM. The motion received a second from Erik Jensen and was approved by the Trustees 5-0.

Respectfully submitted,



THE VILLAGE OF
NORTH PALM BEACH
Village Manager's Office

"THE BEST PLACE TO LIVE UNDER THE SUN"

Environmental Committee Meeting

MINUTES

Anchorage Park

Monday, April 1, 2024

6:00pm

1. Call to Order: Karen Marcus called the meeting to order at 6:00 pm.
2. Roll Call:
 - Present: Karen Marcus, Kendra Zellner, Brian Bartels, Shawn Woods, Mary Phillips,
 - Absent: Ellen Allen
 - Also Present: Marc Holloway, Field Operations Manager, and Lisa Interlandi
3. The Minutes of the March 4, 2024, regular meeting was approved.
4. Public Comments – Edward Crawford 506 Kingfish Rd- He asked if the minutes were on the village website. He is was also wondering if the golf course environmental rules could expand to the rest of the Village. His primary concern is regarding residential pest control and the lack of signage. Karen advised him that we recommend that the public discontinues using pest control companies. Lisa advised that the state of Florida controls the regulation around pest control. He also asked about the stormwater plan in the Village. Karen advised Edward that we installed a LittaTrap and Marc will have the stormwater master plan available to review possibly at the next meeting. The discussion around the car wash came up and how all the water with chemicals are dumping into the Earman River. The committee recommended code enforcement review this issue.
5. Community Garden Update – The garden committee partnered with Stormhouse Brewing to create an Earth Day event, where the participants plant in the beds outside of the brewery.
6. Comp Plan Brief- The Committee is requesting the Alex come to the next meeting to review coastal management and open space at the next meeting. Motion to staff to requesting presentation to the environmental committee regarding discharge from the Twin City Mall.
7. Heritage Day Bird Village Booth- The Mayor, Susan Bickel, requested that we have some bird houses at Heritage Day to promote Earth Day and the grand opening.

8. Lakeside Park erosion- No update. Zak will speak with Katherine soon. The committee is requesting an update at the next meeting. A resident requested that we add a sign about horseshoe crab education. Mary requested a manatee sign get installed in the water near Anchorage Park to slow boat traffic.
9. Florida Green Building Coalition- Marc said Twin City Mall drainage will be in the stormwater master plan. Kendra will email Juliette (previous guest speaker) about which cities adopted a green building code.
10. Bird Village- Zak, Kendra, and Mary will meet on April 9th (afternoon) to install some straps and do a final walkthrough of the park. Entrance signs were ordered.
11. Residential Landscape Code- Mary sent the previous landscape code to Caryn for review. Lisa provided information to Caryn about tree removal requirement. No update from Caryn yet.
12. Speaker Series- Marc will ask the waterway board to see if they are interested in promoting the speaker series about living shoreline. Possibly for May 4th. Karen will see if she can get a speaker. Billion Oysters reached out to Karen to see if we are interested in collaborating.
13. Previous newsletter- Next newsletter will be about oak trees vs. palm trees and benefits of larger shade trees. Kendra was asked to incorporate a line that says “before you remove a tree contact public works.” A second Facebook article about Bird Village grand opening and how Draft House will donate food, firefighters will be cooking, and Haverland will provide a plant donation.
14. Member Comment- Shawn Woods noticed a family having a party at Juno Beach with balloons. The Council voted for Shawn Woods to stay on the committee. Karen Marcus expressed that she prefers to move our meeting place back to Anchorage Park. Kendra advised that she will be out of the country in June and requested that we move the June meeting. The June meeting will be scheduled for May 28th.
15. Staff Comment- Marc met with Councilwoman Lisa Interlandi at Lighthouse bridge to discuss a resident complaint regarding the apron on the bridge. They will build a railway tie retaining wall.
16. Next meeting- The next meeting will be on May 6, 2024 at 6:00 pm at Anchorage Park. The following meeting will be on May 28th.
17. Adjournment- the meeting adjourned at 7:30pm



**THE VILLAGE OF NORTH PALM BEACH
PLANNING, ZONING AND ADJUSTMENT BOARD
REGULAR MEETING MINUTES
TUESDAY, APRIL 2, 2024 at 6:30 PM**

Present Donald Solodar, Chair
Cory Cross, Vice Chair
Jonathan Haigh, Member
Scott Hicks, Member

Village Staff Len Rubin, Village Attorney
Chuck Huff, Village Manager
Caryn Gardner-Young, Community Development Director
Estefany Camargo, Executive Assistant

Absent Thomas Hogarth

1. CALL TO ORDER

Chair Solodar called the meeting to order at 6:32 p.m.

a. ROLL CALL

Roll was called, and it was determined a quorum was present.

2. DELETIONS, ADDITIONS, OR MODIFICATIONS TO THE AGENDA

Chair Solodar suggested an item be added following Staff Updates to allow for Board Comments.

3. PUBLIC COMMENT FOR NON-AGENDA ITEMS

None.

4. APPROVAL OF MINUTES

a. FEBRUARY 6, 2024

Mr. Cross motioned to approve the February 6, 2024 minutes as presented, seconded by Mr. Hicks. The **motion passed** unanimously (4-0).

b. MARCH 5, 2024

Mr. Hicks motioned to approve the March 5, 2024 minutes as presented, seconded by Mr. Haigh. The **motion passed** unanimously (4-0).

5. DECLARATION OF EX-PARTE COMMUNICATIONS

No ex-parte communications were reported or disclosed.

6. QUASI-JUDICIAL MATTERS/PUBLIC HEARING

Village Attorney Len Rubin swore in those wishing to provide testimony.

a. SITE PLAN AND APPEARANCE REVIEW

i. NEW BUSINESS

1. 555 US HIGHWAY 1 - FAITH LUTHERAN CHURCH

Frank Russo, Board member, presented a proposal on behalf of the property owner, Faith Lutheran Church of North Palm Beach Missouri Synod, for

Site Plan and Appearance approval to add two (2) 35-foot light poles with 200–300-watt fixtures along Eastwind Drive.

Ms. Gardner-Young clarified that the light poles existed.

Member comments

Chair Solodar asked staff to clarify Mr. Russo’s comment that had permits were issued by the Village. Ms. Gardner-Young stated a building permit was submitted and it was approved without going through the Planning and Zoning Division. She advised the issue was identified following complaints.

Mr. Haigh commented that the lighting code was inadequate to address a situation like this. He noted the requirements in Unincorporated Palm Beach County and expressed concern with the angle and height of the lights installed, as well as the zoning of the parking lot.

Mr. Cross stated he did not have an issue with the height of the poles as installed due to the size of the parking lot if the lights could be adjusted to avoid spillage into the roadway or neighborhood.

Mr. Hicks highlighted the photometric and noted the testing did not capture the area beyond the parking lot.

Chair Solodar recommended the item be tabled until shielding is installed and for staff to ensure the lights were not impacting the neighborhood.

Mr. Haigh asserted the photometric plan submitted was not accurate.

Mr. Haigh motioned to table the application, seconded by Mr. Cross. The **motion passed** unanimously (4-0).

Mr. Carbone, Kasper Electric, advised that the installation of the lights had been examined. As of the previous Thursday, the issues had been corrected, and a new photometric analysis was performed, but no plans were provided to Village staff.

2. 500 US HIGHWAY 1 – WELLS FARGO

Mark Brenchley, agent for First Union National Bank of Florida (Wells Fargo) presented a proposal on behalf of the property owners for Site Plan and Appearance approval for a face replacement of an existing monument sign, modifications to a building wall sign, and directional signs for the property.

Ms. Gardner-Young shared the staff report with recommendations for approval with conditions.

Member comments

Mr. Hicks asked if the location of the monument sign would be the same and whether the planter would be elevated. Mr. Brenchley confirmed the location would be the same and the planter would be at ground level.

Mr. Cross asked for clarification on the construction of the sign. He stated he did not like the red bar wrapping around the building, but it was an

improvement over the old sign. He noted he liked the address being separated for increased visibility.

Mr. Haigh stated he had not liked the wrap-around on the plan but saw it in person and liked it. He asked for clarification on the address box. Mr. Brenchley advised it was not illuminated.

Mr. Haigh motioned to approve the application with conditions as outlined, seconded by Mr. Hicks. The **motion passed** unanimously (4-0).

3. 775 NORTHLAKE BOULEVARD – TAE KWON DO

Theresa Cleary, Four Seas Enterprises, Inc., presented a proposal on behalf of the property owners Reactor Capital LLC and HS South Dixie Ventures LLC for Site Plan and Appearance approval to change the exterior building color scheme.

Ms. Gardner-Young shared the staff report with recommendations for approval with conditions.

Member comments

Mr. Haigh commented that he liked the new color and the landscape was an improvement.

Mr. Cross asked if the stucco bands on the higher portion of the façade remained. Ms. Cleary advised that they had been removed.

Mr. Cross motioned to approve the application, seconded by Mr. Hicks. The **motion passed** unanimously (4-0).

4. 1201 US HIGHWAY 1 – CRYSTAL COVE COMMONS

Lentzy Jean-Louis, Urban Design Studio, presented a proposal on behalf of property owner Crystal Cove Commons, LLC, for Minor Planned Unit Development Amendment approval to add four (4) outside seating areas, amend the approved uses, amend the approved parking ratios, and permit a color change to the façade.

Ms. Gardner-Young shared the staff report with recommendations for approval with conditions and clarified the requests before the Board.

Member comments

Chair Solodar inquired as to any restrictions on hours with respect to the outdoor dining portion of the application. Mr. Jean-Louis noted the applicant had previously accepted a condition of approval which sets forth limitations on hours of operation.

Mr. Haigh asked if there was a pedestrian pathway through the outdoor seating. Mr. Jean-Louis confirmed a five (5) foot minimum pathway would be maintained.

Mr. Cross commented on the proposed square footage listed. Mr. Jean-Louis noted the increases were not structural but accounted for a change in tenant mix. Ken Tuma, Urban Design Studio, clarified further.

Mr. Cross stated five (5) foot is standard for a sidewalk along the street, but he thinks it would be nice to have more buffer and a wider walkway.

Mr. Hicks asked for additional clarification on the parking requirements. Mr. Jean-Louis explained the number of spaces in the previous approval and the proposal.

Public Comments

Deborah Cross, 2560 Pepperwood Circle South, shared concern with the reduction in parking paired with the addition of outdoor space for the restaurant. She noted there were comments in the backup material about the setback being reduced, but that had not yet been discussed, and highlighted the need for increased walkability.

Mr. Jean-Louis addressed the comments briefly.

Mr. Cross motioned to recommend approval of the application with the additional condition that the walkway around the outdoor seating area be no less than eight (8) feet, seconded by Mr. Haigh. The **motion passed** unanimously (4-0).

ii. PUBLIC HEARING

1. SITE PLAN EXPIRATION ZONING TEXT AMENDMENT

Ms. Gardner-Young outlined the request by Village Staff to amend Division 3, "Site Plan and Appearance Review," of Article III, "Appearance Code," of Chapter 6, "Building and Building Regulations," to adopt a new Section 6-61, "Expiration of Site Plan and Appearance Approval."

Member comments

Chair Solodar asked if the amendment would be retroactive. Ms. Gardner-Young advised that it would only be applicable moving forward.

Mr. Cross asked for clarification on phasing of projects. City Attorney Len Rubin explained the phasing would be set as part of the approval process.

Village Manager Chuck Huff commented on outstanding approvals and stated staff sees the need for an expiration date to safeguard the Village.

Mr. Haigh stated he was not opposed to the concept but had issue with the wording as presented. He noted the existing limitations in the Florida Building Code and Florida Administrative Code would be better leveraged and suggested basing the conditions on whether a building permit was open and active. He suggested a definition of "reasons outside the applicant's control" and a requirement that the applicant reapply rather than that they request an extension. Village Manager Huff responded briefly, and discussion continued.

Mr. Hicks asked about the survey of other municipalities completed and whether most had a similar restriction. Ms. Gardner-Young advised that they did. She noted timing varies.

Public Comments

Chris Ryder, 118 Dory Road South, stated he was not opposed to the concept of an expiration date on a Site Plan, and agreed with Mr. Haigh.

Mr. Haigh motioned to recommend Site Plan expiration be tied to active building permits, and that the Village Attorney consider a rewrite of the reasoning for an extension in the amendment, seconded by Mr. Hicks. The **motion passed** unanimously (4-0).

iii. DISCUSSION ITEMS

1. PAINT COLOR PALETTE

Ms. Gardner-Young sought feedback from the Board on the potential for creating a color palette to become more efficient and business friendly when addressing paint color, rather than requiring that each color change be heard by the Board. Village Manager Huff provided additional background.

Member comments

Mr. Cross commented on the difficulty of pinning down a specific color palette, noting issues such as stone, window frames, and clashing colors. He noted the number of colors in the Coral Gables proposal. He stated he would rather look at applications on an individual basis.

Mr. Haigh asked how the color palette was applied in Coral Gables and whether the North Palm Beach applications would still be reviewed by the Board. Ms. Gardner-Young noted that in some jurisdictions, there are specific designs. The discussion continued.

Mr. Haigh stated he would be comfortable with providing a list of colors as a guide to applicants.

Mr. Cross agreed a list of suggested colors would be useful, but the Board would have final say.

Public Comments

Deborah Cross, 2560 Pepperwood Circle South, commented that the list of recommendations could be sorted into warm and cool tones to help avoid selection of clashing colors.

7. STAFF UPDATES

- a. Joint Meeting on May 8, 2024, for Village Place
- b. New Chair and Vice Chair to be appointed at next meeting

Ms. Gardner-Young stated that the Council would make appointments for the two (2) open seats on the Board at their April meeting. She noted that the Chair must change annually.

8. BOARD COMMENTS

Chair Solodar thanked staff for the Advisory Committee Dinner.

9. ADJOURNMENT

With no further business before the Board, Chair Solodar adjourned the meeting at 7:55 p.m.

**Village of North Palm Beach
Recreation Advisory Board Meeting
MINUTES
April 9, 2024 at 7:00 pm
Council Chambers**

- 1) **Call to Order:** Chair Budnyk at 7:00 p.m.
- 2) **Roll Call:** Rita Budnyk, Jennifer Gold Dumas, Mia St John, Stephen Heiman, and Ashley Knieriemen. Christi Chane and Leigh Arwood absent. Staff member Zak Sherman present. Council member Lisa Interlandi present. Resident Belinda Morrell present.
- 2) **Approval of Minutes:** The minutes from the previous meeting were unanimously approved without modifications.
- 3) **Public Comments:** No public comment.
- 4) **Director's Report:** The Director reported that the Anchorage Park boat ramp project has encountered a brief delay due to the unfortunate passing of the planner's father, which has affected the final plan submissions.

In light of a recent theft, additional security measures have been implemented at the dry storage area. Fences have now been installed on either side of the maintenance path, along with a maintenance gate, to restrict unauthorized access and enhance security.

The discussion further addressed the challenges faced during the rearrangement of marina slips prompted by the arrival of the new police boat. Initially, the plan was to shift all renters in the south slips down one space. However, this was complicated by the discovery of structural inconsistencies, such as varying piling placements and differing slip widths, which posed significant challenges. Despite these obstacles, the rearrangement was successfully completed just in time to meet the deadline.

Additionally, it was noted that the need for slip reassignment arose after the old police boat sustained water damage and the insurance company required that the replacement boat be connected to an electrical source. This requirement directly influenced the decision to reassign the slips.

On staffing matters, the Director informed the board of ongoing recruitment for summer camp counselors with an hourly pay of \$14.50. He emphasized efforts to

create a Counselors in Training (CIT) program, aiming to retain older camp volunteers until they could be officially employed at 18. The director noted that all camp staff, including CITs, must now undergo fingerprinting and background checks.

A new contract for tree trimming services was discussed, set to go before the council later in the week. The contract aims to offer flexibility by engaging two companies, Precision and Salgado, which should alleviate delays if one contractor is busy with another job. Council member Interlandi noted a recent observation that the palm trees throughout the Village were trimmed excessively tight, suggesting a temporary halt on trimming to avoid weakening the trees.

Finally, the Director provided updates on summer camp, Earth Day/Bird Village, and Heritage Day. Concerning Heritage Day (Saturday), it was the fifth highest grossing Heritage Day since its inception in 2010, grossing \$24,767.95.

5) New Business:

- Country Club Tennis Closure- The board discussed the impact of the temporary closure of the country club tennis facilities due to renovations. Concerns about the availability of public courts for residents were raised, and the board deliberated on how to best communicate the scheduling and availability of courts to the public.

6) Old Business:

- Delinquent Dry Storage renters update- Progress on addressing delinquent renters in the dry storage area was reviewed. The board discussed enforcement strategies and the potential need for stricter policies to ensure compliance.
- Dry Storage Update- The ongoing plans to improve lighting and security in the dry storage area were debated. Concerns were raised about the cost and selection of the lighting fixtures, with discussions on whether more cost-effective solutions could be found that would still meet security needs.

7) Member Comments: None.

8) Staff Comments: None.

9) Adjournment: Motion by Stephen Heiman; Second by Ashly Knieriemen. 8:50 p.m.

VILLAGE OF NORTH PALM BEACH
GOLF ADVISORY BOARD
Minutes of April 15, 2024

I. CALL TO ORDER

A. The meeting was called to order by Chairman Steve Mathison at 6:00 p.m.

II. ROLL CALL

A. <u>Board:</u>	Present	Absent
Stephen Mathison – Chairman	X	
Rich Pizzolato – Vice Chairman	X	
Curtis Witters – Secretary	X	
Landon Wells – Member	X	
Orlando Puyol – Member		X
Sandra Felis – Member	X	
Karen O’Connell – Member	X	
B. <u>Staff Members:</u>		
Allan Bowman, Director of Golf	X	
Beth Davis, General Manager	X	
Lenore Dingle, Membership Coordinator		
C. <u>Council Members:</u>		
D. <u>Public Present:</u>		
David Norris		

III. APPROVAL OF MEETING MINUTES

Minutes of the March 11, 2024 GAB Meeting were approved 6-0.

IV. ADMINISTRATIVE REPORTS

Golf Report.

Allan Bowman, Director of Golf, delivered his report.

The club waiting list for membership was posted on the Village website on April 4th.

It will be updated and posted every 90 days.

The golf course was sprayed with a pre-emergent weed spray. The course will be closed to the public for one day in May for fertilization. Member play will be allowed that morning.

The numbers for March were very good. We had 6,000 rounds played.

The course is in good condition, especially considering el Nino and our weather the last few months.

The Village Council has approved a new program that will allow treatment of the grass in the rough areas of the course.

Financial Report.

Beth Davis told the Board that the annual audit of the Club has been completed and is available on the Village website. The surplus produced by the Club for 2022-2023 is being applied to the golf course debt from 2008 which is now paid off. Surplus revenue will now be applied to the debt incurred when the course was closed for regressing.

Old Business.

Allan told the Board that contractor Marsh Management is the expert on the “sock system” used to stabilize pond banks and sand trap faces. Allan wants to ask the Village Council to allow the pond banks on holes 8, 13, and 14 to be treated by this

company. In addition, he will seek approval for reinforcement of the sand trap faces on holes 2 and 18.

Allan asked for a vote of the Board upon his proposal. The Board voted 6-0 to support the request of the Director of Golf that the Club engage Marsh Management for these projects.

Our existing golf cart lease expires this summer. Allan wants to extend the lease so that a new lease will coincide with our fiscal year.

The EZ Go carts have the patented air brake system that is the best in the industry. That product is preferred by the Nicklaus Group. Allan suggests leasing carts from EZ Go for an additional three years. These carts are slightly more expensive but a better product than the competition. The EZ Go carts have lithium batteries which make the carts 300 pounds lighter and allow faster charging. The new charging system is part of the contract price.

Allan asked the Board to approve his proposal which will be submitted to the Village Council. The Board voted 6-0 in favor of the proposal.

A question was raised by the Board concerning the dress code for use of the putting green by the first tee. Allan responded that there is a dress code requiring proper golf attire and that it is enforced.

New Business.

Beth Davis reported that The Farmer's Table has given the required notice that it will not renew its lease with the club. The current lease ends in December but the restaurant may leave sooner. A new RFP will be prepared and released.

IV. DISCUSSION TOPICS

V. ADJOURNMENT

The meeting was adjourned at 6:35 p.m.

The next meeting will be May 13, 2024.

Minutes by Curtis L. Witters, Secretary.

VILLAGE OF NORTH PALM BEACH
VILLAGE ATTORNEY'S OFFICE

TO: Honorable Mayor and Council
THRU: Chuck Huff, Village Manager
FROM: Leonard G. Rubin, Village Attorney
DATE: May 23, 2024
SUBJECT: **ORDINANCE 1st Reading** – Adopting a new Section 1-12 of the Village Code to authorize publication of legal notices on the County's website.

During its 2022 session, the Florida Legislature adopted Section 50.0311, Florida Statutes, allowing municipalities to publish advertisements and legal notices on the county's publicly accessible website in lieu of publication in a newspaper of general circulation.

The Village has executed the necessary agreements with Palm Beach County to utilize its website for the publication of legal notices. Additionally, as required by Section 50.0311(6), Florida Statutes, the Village will publish a notice in a newspaper of general circulation indicating that property owners and residents may receive legally required advertisements and public notices from the Village by first-class mail or e-mail upon registering their name and address or e-mail address with the Village. The Village is required to maintain a registry of such names and addresses, as well as publish the required notice in a newspaper of general circulation at least once per year. A link to the advertisements and public notices must be "conspicuously placed" on the Village's website.

A number of Village Code provisions require publication in a newspaper of general circulation, such as publication of election notices and publication of hearing notices for various types of development applications. The attached Ordinance amends Chapter 1, "General Provisions," of the Village Code by adopting a new Section 1-12 to read as follows:

Sec. 1-12. Electronic publication of notices.

Wherever this code, including the provisions of chapter 45 (appendix C), requires publication of a notice in a newspaper of general circulation, the publication requirement shall be satisfied by posting such notice on the county's publicly accessible website in accordance with the requirements of F.S. §50.0311.

The adoption of this Ordinance allows the Village to publish notices on the County's website in lieu of the newspaper, resulting in a significant cost savings to the Village. Residents may still request that they be provided a copy of the notice by first-class mail or e-mail.

The attached Ordinance has been prepared by this office and reviewed for legal sufficiency.

There is no fiscal impact (will result in a cost savings).

Recommendation:

Village Staff requests Council consideration and approval on first reading of the attached Ordinance adopting a new Section 1-12 of the Village Code to authorize publication of legal notices on the County's website in accordance with Village policies and procedures.

1 Section 6. This Ordinance shall be effective immediately upon adoption.

2
3 PLACED ON FIRST READING THIS _____ DAY OF _____, 2024.

4
5 PLACED ON SECOND, FINAL READING AND PASSED THIS _____ DAY OF _____,
6 2024.

7
8
9 (Village Seal) _____
10 MAYOR

11
12 ATTEST:
13
14 _____
15 VILLAGE CLERK

16
17 APPROVED AS TO FORM AND
18 LEGAL SUFFICIENCY:
19
20 _____
21 VILLAGE ATTORNEY

22
23