

VILLAGE OF NORTH PALM BEACH
LIBRARY ADVISORY BOARD MEETING MINUTES
May 25, 2021

CALL TO ORDER

Chairperson Christine DelGuzzi called the meeting to order at 7:00 PM.

ROLL CALL

Present : Zakariya Sherman, Library Director
 Christine DelGuzzi, Chairperson
 Phyllis Wissner, Vice Chairperson
 Bonnie Jenkins, Secretary
 Carolyn Kost, Member
 Brad Avakian, Member
 Tina Chippas, Member
 Leslie Metz, Member
 Darryl Aubrey, Council Member

APPROVAL OF MINUTES

Minutes for the April 27, 2021 meeting were approved after a motion made by Tina Chippas and seconded by Brad Avakian.

LIBRARIAN'S REPORT

Director Zak Sherman reported the following:

- **Library Matters:**
 - Reminder to Library Advisory Board members to complete their mandatory Ethics Training
 - Masks are no longer required inside; it is left to individual preference among patrons and staff
 - Sunday hours are anticipated to resume in August/September
 - AARP tax assistance prepared 319 tax returns for 400 individuals and answered questions for an additional 51 persons.
 - Email notices have been updated; fines will resume October 1
- **Staffing:**
 - Currently there is 1 opening (that was not needed during COVID); another part-time library clerk is leaving effective June 3rd
 - One position should be filled prior to the start of school in August
- **Facilities:**
 - Building –
 - All tables and sofas are now open; chairs have been returned to the floor
 - Rope stanchions have been removed (sneeze guards remain)
 - Materials are no longer being quarantined
 - Computer Lab –
 - All public PCs (12) are open; each patron has access to 2 hours per day
 - New print management station is running well
 - May was National Skin Cancer Awareness Month
 - Two related craft activities were provided
 - A color-you-own visor
 - A science experiment to “see” the sun’s UV rays with a UV beaded bracelet craft
 - ❖ (video on how to use UV beads is on the library’s Facebook page

- May was also Mental Awareness Month
 - Meditation with yoga instructor Mi Sun Donahue on May 26th in Veteran's Park
 - ❖ To be livestreamed on Facebook
- Future Plans –
 - Teen room will be slightly remodeled –
 - ❖ One wall painted purple; plants will be placed
 - Adult area upstairs –
 - ❖ Pricing for carpeting should be received within the next month
 - ❖ Plans are to use as much existing wall shelving as possible
 - ❖ New seating and wheeled shelving will be sought
- **Children/Teen Services:**
 - Teen Book Club: It's Lit –
 - For ages 13 – 17 via Zoom; 4th Thursday of every month
 - Virtual Storytime with Ms. Julie
 - Continues on the library's Facebook page (facebook.com/npblibrary) and YouTube
 - Summer Reading:
 - Theme – Tails & Tales
 - ❖ For children, teens, and adults
 - ❖ Most programs will be virtual
 - ❖ Note: Virtual events continue as they have already been planned before restrictions lifted.



- **Friends of the Library News:**
 - Gift Basket raffle continues –
 - Congratulations to Delfa Erickson, winner of the May drawing.
 - Summer raffle –
 - ❖ Win \$100.00 in gift cards for BurgerFi
 - ❖ Drawing will be on July 1st
- **Statistics:**
 - E-Book and E-Audio Circulation more than doubled from last year at this time
 - Print circulation remains down due to the lack of school visits

OLD BUSINESS

There was none.

NEW BUSINESS

- **Election of Officers:**
 - Bonnie Jenkins nominated Christine DelGuzzi for Chairperson and Phyllis Wissner for Vice Chair; Carolyn Kost seconded. Both nominees were unanimously re-elected.
 - Christine Delguzzi nominated Bonnie Jenkins for Secretary; Leslie Metz seconded. The nominee was unanimously re-elected.

QUESTIONS AND ANSWERS

Carolyn Kost inquired how many teens had signed up for the Library Car Wash – Director Sherman advised this had not been opened to the public as yet (this is one of the summer events planned.)

Ms. Kost asked if the sneeze guard would be a permanent fixture and encouraged their retention. Director Sherman said that decision had not been made as yet.

Lastly, Ms. Kost asked after the pay rate for the part-time clerk. Director Sherman advised it was approximately \$12.00 per hour.

ADJOURNMENT

A motion to adjourn the meeting was made by Carolyn Kost and seconded by Phyllis Wissner. The meeting was adjourned at 7:36 PM.

The next meeting will be Tuesday, June 22nd, at 7:00pm.

Respectfully submitted by Bonnie Jenkins