



## **Building Department**

Village of North Palm Beach

Phone: (561) 841-3365 • Email: [permits@village-npb.org](mailto:permits@village-npb.org)

701 U.S. Highway 1, Suite 100 • North Palm Beach • FL 33408

[www.village-npb.org](http://www.village-npb.org)

## **SINGLE FAMILY HOME SUBMITTAL REQUIREMENTS**

- Building Permit Application with Property Owner Signature (or separate Owner Authorization)
- All trade Sub-Permit Applications with General Liability and Workers Comp COI
- Proposed survey
- Signed & sealed Architectural/MEP plans
- Window/Door schedule with NOA's
- Palm Beach County roofing 100/200/300/400 forms with NOA's
- Lot coverage worksheet for pervious / impervious percentages
- Truss details engineered plans – may be submitted as a revision
- Energy Calculations
- Specs for equipment i.e. AC, water heater
- Design Flood Elevation Acknowledgement form (if applicable)

**NOTE:** The following permits are to be submitted separately as standalone permits:

- Driveway
- Fence
- Pool
- Generator
- Retaining Wall
- Temporary Power Pole