



The Village of North Palm Beach

Community Development Department • Building Division

Phone: (561) 841-3365 • Email: permits@village-npb.org

701 U.S. Highway 1, Suite 100 • North Palm Beach • FL 33408

www.village-npb.org

SUBMITTAL DATE: _____

MASTER PERMIT NUMBER: _____

TEMPORARY BANNER APPLICATION

PROPERTY OWNER INFORMATION	TEMPORARY BANNER LOCATION
Name _____ Company _____ Address _____ Suite / Apt Number _____ City _____ State / ZIP _____ Phone Number _____ E-Mail Address _____	Name _____ Business _____ Address _____ Suite / Apt Number _____ Parcel Control Number (PCN) _____ <small>(Can be found on parcel's tax bill)</small>
APPLICANT/CONTACT INFORMATION	TEMPORARY BANNER CHECKLIST
Name _____ Company _____ Address _____ City _____ State / ZIP _____ Phone Number _____ E-Mail Address _____ License Number _____	<input type="checkbox"/> Provide conceptual drawing with material description (i.e. content, color, dimensions). <input type="checkbox"/> Copy of current Business Tax Receipt <input type="checkbox"/> Inspection required after banner is installed. Contact Code Compliance within 24 hours to schedule (561.841.3365) <input type="checkbox"/> Date(s) requesting Temporary Banner From: _____ To: _____
COMMERCIAL TEMPORARY BANNER REQUIREMENTS	
(1) No single commercial parcel may display a temporary banner for more than sixty (60) days during, either consecutive or alternate, during any calendar year. (2) No commercial parcel shall display more than one temporary banner at any given time, and all banners must relate to a business located within the parcel holding a valid village business tax receipt. (3) No banner may exceed thirty-two (32) square feet in overall surface area or ten (10) feet in height or width. The materials used for the banner must conform to industry standards. (4) Each banner must be located entirely against the principal building below the second story line (if applicable) and be securely fastened at each corner or edge.	
A FEE OF \$50.00 IS DUE AT TIME OF SUBMITTAL FOR ALL TEMPORARY BANNER APPLICATIONS	
Applicant Signature _____ Date _____ Print Name _____	