



The Village of North Palm Beach

Community Development Department • Building Division

Phone: (561) 841-3365 • Email: permits@village-npb.org

701 U.S. Highway 1, Suite 100 • North Palm Beach • FL 33408

www.village-npb.org

PLEASE SEE REVERSE SIDE FOR REGISTRATION REQUIREMENTS



CONTRACTOR REGISTRATION REQUIREMENTS

STATE CERTIFIED/REGISTERED CONTRACTORS

- North Palm Beach Registration Application/Letter of Authorization
- Copy of current State Certification or Registration
- Copy of Palm Beach County Certificate of Competency (**Does not** apply to State Certified)
- Copy of current County Business Tax Receipt located within the State of Florida
- Certificate of Insurance for Worker's Compensation* (or Exemption from State of Florida)
- Certificate of General Liability Insurance*

PALM BEACH COUNTY LICENSED CONTRACTORS

NOT REGISTERED with THE D.B.P.R.

- North Palm Beach Registration Application/Letter of Authorization
- Copy of current Palm Beach County Certificate of Competency
- Copy of current Palm Beach County local Business Tax Receipt
- Certificate of Insurance for Worker's Compensation* (or Exemption from State of Florida)
- Certificate of General Liability Insurance*

PALM BEACH COUNTY LICENSED CONTRACTORS with

"COUNTYWIDE" BUSINESS TAX RECEIPT

NOT REGISTERED with THE D.B.P.R.

- North Palm Beach Registration Application/Letter of Authorization
- Copy of current Palm Beach County Certificate of Competency
- Copy of current Palm Beach County Countywide Business Tax Receipt
- Certificate of Insurance for Worker's Compensation* (or Exemption from State of Florida)
- Certificate of General Liability Insurance*

LIMITED CERTIFICATE OF COMPETENCY

- Same as Palm Beach County License, BUT these licenses can only be RENEWED, not issued new unless approved by the Building Official.

** ALL INSURANCE CERTIFICATES MUST LIST THE VILLAGE OF NORTH PALM BEACH AS THE CERTIFICATE HOLDER USING OUR NEW ADDRESS BELOW:*

**THE VILLAGE OF NORTH PALM BEACH
701 U.S. HIGHWAY 1, SUITE 100, NORTH PALM BEACH, FLORIDA 33408**