



THE VILLAGE OF NORTH PALM BEACH
COMMUNITY DEVELOPMENT DEPARTMENT
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GUIDELINES FOR DIMENSIONAL EXCEPTION APPLICATION

These guidelines have been developed to give a clear understanding of the minimum requirements for submitting your Dimensional Exception application and the process for obtaining Village Council approval. The Dimensional Exception application is for residents, who on or before November 12, 2020, owned boats or recreational vehicles that do not meet the size limitations as described in the Village Code. There is no fee required for this application.

Step 1:

Provide required documents.

1. Completed application, indicating whether you are applying for a boat or recreational vehicle dimensional exception.
2. Proof of ownership of boat/recreational vehicle and date of acquisition.
3. Survey, site plan, or aerial of property showing boat/rv location and dimensions.
4. Narrative addressing review criteria. Describe how the boat or recreational vehicle is being screened and what impact (if any) it has on neighboring property owners.
5. Photographs of equipment and screening. Please provide photos of the equipment and screening from neighboring properties, if possible. Screening material may include a wall, fence, gate, or vegetation. The required screening must be at least 90% opaque, meaning that the equipment is almost completely shielded from view. Equipment is not required to be screened from the right-of-way if such equipment is located behind a gate at least six feet in height and no more than twenty feet wide.

Step 2:

Village staff will review your application and let you know if any additional information is needed prior to taking the application to the Village Council. Village staff will also need to schedule a site inspection to review the proposed screening.

Step 3:

Once the Community Development Department has determined the application is complete, you will receive a Public Notice form. This form is to be given to all adjacent property owners, so that they are aware that the matter will be voted on by the Village Council. Such notice can be sent via mail or hand delivery. After notices are provided to adjacent property owners, you shall provide a notarized letter to the Village certifying that the required notice has been provided.

Step 4:

Attend Village Council meeting to answer any questions about your application. Village Staff will contact you with the date of the meeting.