



The Village of North Palm Beach

Community Development Department

Phone: (561) 841-3365 • Email: npbcommdev@village-npb.org

701 U.S. Highway 1, Suite 100 • North Palm Beach • FL 33408

www.village-npb.org

REQUEST FOR EXTENSION OF TIME

Code Compliance Division

Internal Use Only

Date Received _____ Scheduled hearing date _____

Instructions

This application must be completed and submitted prior to the compliance date designated in the Final Order. Be specific when describing the basis for your request on page 2. Please return this form to the Code Compliance Division, 410 U.S. Highway 1, Suite 21, North Palm Beach, FL 33408. The request will then be presented to the Special Magistrate. If you have any questions, please contact the Code Compliance Division at (561) 841-3365.

WHEN A FINAL ORDER IS ISSUED, ADMINISTRATIVE COSTS OF THE HEARING AND RE-INSPECTIONS ARE INCURRED. IF AN EXTENSION OF TIME IS GRANTED, THE RESPONDENT WILL STILL OWE THESE ADMINISTRATIVE COSTS.

Property Address

Street address _____ City North Palm Beach State Florida ZIP Code 33408

Property Owner Information

Name Daytime Phone Evening Phone Email

Mailing Address Street City State ZIP Code

Requestor Information (if different from property owner) Property owner authorization is required.

Name Relationship to owner Phone Email

Process

The Special Magistrate may grant an extension of time for compliance after consideration of criteria which includes, but is not limited to the following:

- Action taken to correct the violation since the original hearing;
- An extraordinary hardship exists warranting consideration; and/or
- The gravity of the violation.

The petitioner may present evidence to the Special Magistrate at the hearing. **The Village will not support a Request for Extension of Time that involves a life, health, and safety issue.** Should the Petitioner not be present, the decision of the Special Magistrate shall be based upon this Request for Extension.

If the special Magistrate denies the extension, the Final Order shall remain in effect and any fines shall remain in full force and effect.

Request

I, the above-named property owner or requestor (if different), do hereby submit this Petition request for an extension of time and in support of the following statement and documentation to support this Request for an Extension of Time.

How much time do you need to comply with your case? _____ or until (date) _____

Statement to support this request

You may attach any additional pages/documents you believe are necessary.

Owner/requestor signature

Date