



**The Village of North Palm Beach**

Community Development Department • Building Division

Phone: (561) 841-3365 • Email: cdplanner@village-npb.org

701 U.S. Highway 1, Suite 100 • North Palm Beach • FL 33408

www.village-npb.org

SUBMITTAL DATE: \_\_\_\_\_

MASTER PERMIT NUMBER: \_\_\_\_\_

## TEMPORARY BANNER APPLICATION

PROPERTY OWNER INFORMATION	TEMPORARY BANNER LOCATION
Name _____	Name _____
Company _____	Business _____
Address _____	Address _____
Suite / Apt Number _____	Suite / Apt Number _____
City _____	Parcel Control Number (PCN) _____
State / ZIP _____	(Can be found on parcel's tax bill)
Phone Number _____	
E-Mail Address _____	

APPLICANT/CONTACT INFORMATION	TEMPORARY BANNER CHECKLIST
Name _____	<input type="checkbox"/> Provide conceptual drawing with material description (i.e. content, color, dimensions).
Company _____	<input type="checkbox"/> Copy of current Business Tax Receipt
Address _____	<input type="checkbox"/> Inspection required after banner is installed. Contact Code Compliance within 24 hours to schedule (561.841.3365)
City _____	<input type="checkbox"/> Date(s) requesting Temporary Banner
State / ZIP _____	From: _____
Phone Number _____	To: _____
E-Mail Address _____	
License Number _____	

**COMMERCIAL TEMPORARY BANNER REQUIREMENTS**

- (1) No single commercial parcel may display a temporary banner for more than sixty (60) days during, either consecutive or alternate, during any calendar year.
- (2) No commercial parcel shall display more than one temporary banner at any given time, and all banners must relate to a business located within the parcel holding a valid village business tax receipt.
- (3) No banner may exceed thirty-two (32) square feet in overall surface area or ten (10) feet in height or width. The materials used for the banner must conform to industry standards.
- (4) Each banner must be located entirely against the principal building below the second story line (if applicable) and be securely fastened at each corner or edge.

**\*A FEE OF \$50.00 IS DUE AT TIME OF SUBMITTAL FOR ALL TEMPORARY BANNER APPLICATIONS\***

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_