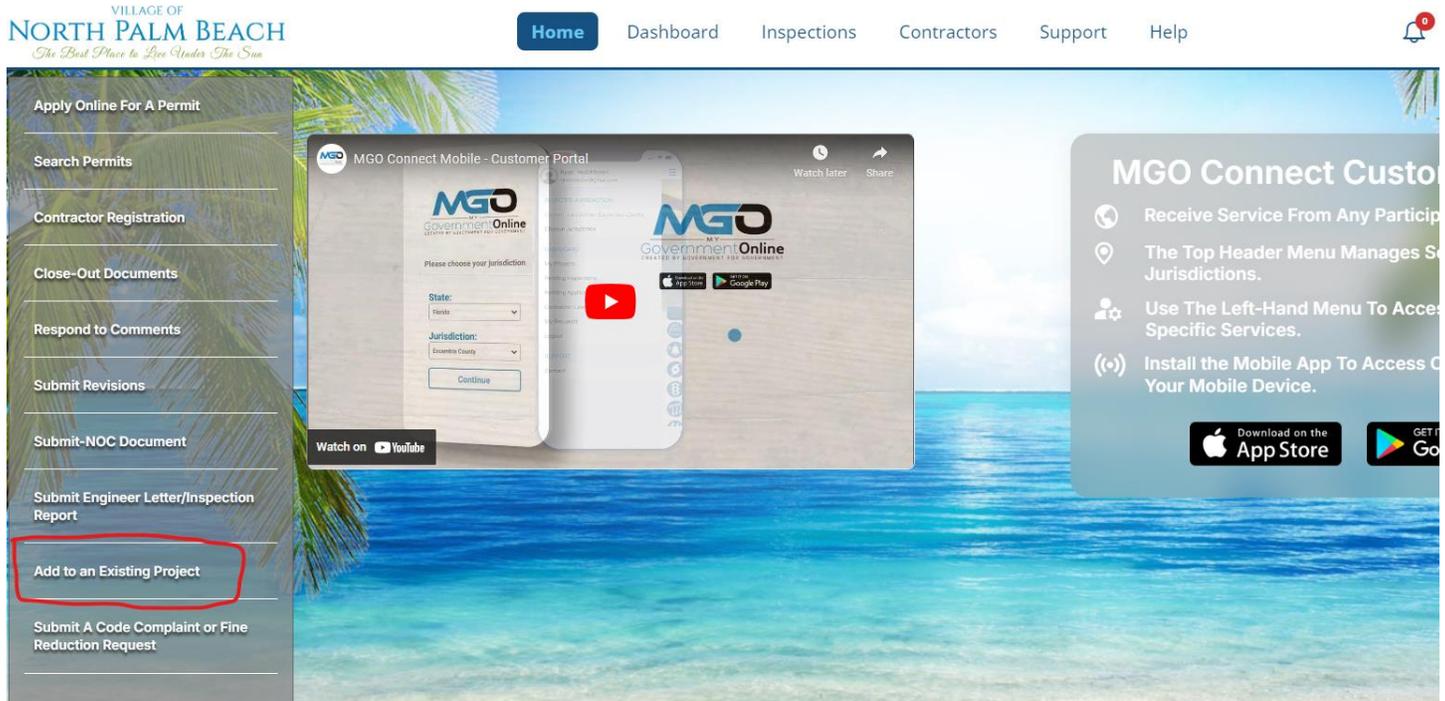


How To: Submit Subcontractor Permits/Documents

Once logged in to portal, from main screen click “Add to an Existing Project”



Select which trade you are submitting for (Note: Please submit separately if needing to upload multiple trades)

Please select an application type:

Electrical Add to Existing Permit Application

[Application Preview](#) [→ Open](#)

Description
The application preview is intended as a resource that will allow you to become acquainted with the required questions that will be asked once you begin the online application. Please do not submit the application preview document to the jurisdiction. When you are ready to proceed, click on the right top corner button "→" begin the online application.

External Links

- If you would like to preview the application questions prior to beginning the online application.

Fire Alarm Permit Add-To-Existing

[Application Preview](#) [→ Open](#)

Description
The application preview is intended as a resource that will allow you to become acquainted with the required questions that will be asked once you begin the online application. Please do not submit the application preview document to the jurisdiction. When you are ready to proceed, click on the right top corner button "→" begin the online application.

External Links

- If you would like to preview the application questions prior to beginning the online application.

①
If over \$5000 value, drawings shall be signed and sealed in accordance with FAC 61G15-23.002

Fire Hood Suppression Permit Add-To-Existing

[Application Preview](#) [→ Open](#)

Type in your project number and hit Search

Search by project number

2024123

OR

Search by project details

Project Name

Address

First Name Last Name Business Name

Back Search

Click Open on your project

Search results. Select a project to attach the application

202428 → Open

Address
100 Ebbtide Dr

Project Name	Designation	Work Type
	Residential	Addition (R)

Back

Click Select to open project

Project 202428 ×

#202428

Jurisdiction: North Palm Beach	Type: Electrical Trade, Standard Fees (Qty. 2)	Create Date: 01/25/2024
Business: Village of North Palm Beach	Applicant: AJD Davis	Physical Address: 100 Ebbtide Dr
Mailing Address: 100 Ebbtide Dr	Lot Number: 0110	SubDivision: 23
Work Type: Addition (R)	Square Footage:	Description:

Close Select

Fill out all subcontractor information and hit Next

Electrical Add to Existing Permit Application

Electrical Contractor

Personal Information

First Name	Last Name	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>
Business Name		
<input type="text"/>		

Mailing Address

Address	City	State	Zipcode
<input type="text"/>	<input type="text"/>	-Select State-	<input type="text"/>

Contacts

Email		
<input type="text"/>		
Home Phone	Cell Phone	Work Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>

← Back

→ Next

Fill in Value of Job, description of work, and select Yes on both Drop Downs, then click Next

Electrical Add to Existing Permit Application



All the items marked with a red asterisk * are required fields and must be completed before you are able submit your application to the jurisdiction.

Electrical Add to Existing

Value of Job *

(Materials and Labor Total)

Description of Work *

Electronic Submission Statement: *

Under penalty of perjury, I declare the following by selecting "yes", that all information contained in this building permit application, including any uploads and the property owner's email address which is provided in lieu of a notarized signature, is true and correct, that this application to obtain a permit includes all the work and installations to be completed as indicated, that no work has commenced or will commence prior to the issuance of a permit, and that all work will be done in compliance with all applicable laws regulating construction and zoning in this jurisdiction, and that I will provide a copy of the Town's "Florida's Lien Law Information" to the property owner prior to commencing any work unless the value of work does not meet the thresholds therein.

Contractor Notice: *

I understand that in addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies, or federal agencies.

Upload files and click Next

Electrical Add to Existing Permit Application

Please wait for the files to finish uploading before proceeding to the next step.

The following files should be uploaded with your application. When possible, please upload pdf files. Please consolidate the documents into as few PDF documents as possible.



Current Contractor License



Drawing/Isar Plan



Load Calculations



Notice of Commencement



Signed Contract



Workman's Comp / General Liability

12112 S. Highway 1, Suite 100 North Palm Beach, FL 33428



Click Submit

Electrical Add to Existing Permit Application

Your application is ready to submit to the jurisdiction.

