

**Sec. 20-32. Form.**

The permit required by section 20-31 shall be in such form as may be established by the recreation director.

(Code 1970, § 25-17; Ord. No. 201-69, § 6)

**Sec. 20-33. Application.**

An application for a permit required by section 20-31 shall contain the following items:

- (1) The name and address of the applicant.
- (2) The name and address of the person, corporation or association sponsoring the activity, if any.
- (3) The day and hours for which the permit is desired.
- (4) The park or portion thereof for which such permit is desired.
- (5) An estimate of the anticipated attendance.
- (6) Any other information which the recreation director shall find reasonably necessary to a fair determination as to whether a permit should be issued.

(Code 1970, § 25-18; Ord. No. 201-69, § 7)

**Sec. 20-34. Standards for issuance.**

The recreation director or the village manager shall issue a permit under this division when he finds:

- (1) That the proposed activity or use of the park will not unreasonably interfere with or detract from the general public enjoyment of the park.
- (2) That the proposed activity or use will not unreasonably interfere with or detract from the promotion of public health, welfare, safety and recreation.
- (3) That the proposed activity or use is not reasonably anticipated to incite violence, crime or disorderly conduct.
- (4) That the proposed activity will not entail unusual, extraordinary or burdensome expense or police operation by the village.

- (5) That the facilities desired have not been reserved for other use at the day and hour required in the application.

(Code 1970, § 25-19; Ord. No. 201-69, § 8)

**Sec. 20-35. Appeal from refusal to issue.**

(a) Within five (5) days after receipt of an application, the recreation director or village manager shall apprise an applicant, in writing, of his reasons for refusing a permit required by this division.

(b) Any aggrieved person shall have the right to appeal, in writing, within five (5) days to the village council, which shall consider the application under the standards set forth in section 20-34 and sustain or overrule the recreation director's or village manager's decision within seven (7) days.

(c) The decision of the village council shall be final.

(Code 1970, § 25-20; Ord. No. 201-69, § 9)

**Sec. 20-36. Revocation.**

The recreation director may revoke a permit required by this division upon a finding of a violation of any rule, ordinances or provision of this Code, or upon good cause shown.

(Code 1970, § 25-23; Ord. No. 201-69, § 12)

**Secs. 20-37—20-60. Reserved.****ARTICLE III. RECREATION ADVISORY BOARD\*****Sec. 20-61. Created.**

A recreation advisory board (hereinafter referred to as board) for the village is hereby created.

Ord. No. 5-92, § 1, 4-23-92)

\*Editor's note—Ordinance No. 5-92, adopted April 23, 1992 did not specifically amend the Codes; hence, inclusion of §§ 1—6 as Art. III was at the discretion of the editor.

Cross reference—Department of recreation, § 2-110.

**Sec. 20-62. Composition; terms; vacancies.**

(a) *Composition.* The board shall be appointed by the village council and shall consist of five (5) members and two (2) alternates who shall be residents of the village.

(b) *Term.* The initial appointments to the five (5) member board shall take effect upon the effective date of this article with the respective terms expiring as follows:

- (1) The terms of two (2) members shall expire on May 1, 1992.
- (2) The terms of three (3) members shall expire on May 1, 1993.

(c) *Subsequent terms.* Upon expiration of the terms set forth above, each appointment shall be for two-year terms. Appointments shall hereafter be made by resolutions of the village council.

(d) *Vacancies.* An appointment to fill any vacancy shall be for the remainder of the unexpired term of office.

(e) *Alternates.* The two (2) alternates shall each serve one (1) year terms. Alternate members of the board shall be appointed on the same day that regular members are appointed. Alternate members shall be appointed as first alternate and second alternate and shall serve in that order when required.  
(Ord. No. 5-92, § 2, 4-23-92; Ord. No. 17-95, §§ 1, 2, 6-22-95)

**Sec. 20-63. Removal.**

If a member of the advisory board or a designated alternate of the board is absent from three (3) regularly-scheduled meetings of the board within any twelve (12) consecutive month period without such absence being excused by majority vote of the board, the chairman of the board shall promptly notify the village council. The council may thereafter declare the member's office vacant and promptly fill such vacancy for the unexpired term of office.  
(Ord. No. 5-92, § 3, 4-23-92; Ord. No. 18-2001, § 4, 6-28-01)

**Sec. 20-64. Officers' quorum; compensation.**

At the first organizational meeting of the board, the members shall elect a chairman, vice president and secretary from among its members. Subsequent to the initial organizational meeting where officers are elected, the members shall elect the officers from among its members at the first regular meeting in May of each year. The presence of three (3) members shall constitute a quorum and motions shall be approved by a majority of members present. The members shall serve without compensation.  
Ord. No. 5-92, § 4, 4-23-92)

**Sec. 20-65. Meetings.**

The board shall meet and shall schedule a regular meeting at least once per month. In addition, the chairman may call special meetings and special meetings may be called by written notice signed by at least three (3) members of the board. Minutes shall be kept of all meetings. Notice of all meetings shall be posted in accordance with the procedures established by the village council. All meetings shall be open to the public. The board shall enact or adopt rules for the conduct of its meeting. All members shall be apprised of the applicability of the "Sunshine Law" to the board and its members.  
Ord. No. 5-92, § 5, 4-23-92)

**Sec. 20-66. Duties.**

(a) The board shall serve in an advisory capacity to the village council and make recommendations as to present and future recreation activities, planning, recreation programs, capital improvements and facilities and other matters relating to the overall recreational activity of the village other than its waterways. The board is not charged with the duty of ascertaining costs or method of implementation of their proposed plans; however, the board should consider the needs of all residents of the village. The board shall have the power to call upon the village manager, or his designee, for information and advice. The board's recommendations to the village council shall be in writing and shall state the basis or reasons for such recommendations.

(b) The board shall also perform any other duties which may be assigned to it by the village council and the board shall act within thirty (30) days of the date of reference, unless the village council otherwise states.

(Ord. No. 5-92, § 6, 4-23-92; Ord. No. 27-98, § 1, 12-10-98; Ord. No. 23-2004, § 1, 8-12-04)